

Child Custody

Institution: Ministry of Social Affairs (National Institute of Child Protection).

Service: Social Promotion.

Field of Service: Custody of a child under the warranty.

Conditions for the service

- A married couple or a divorced, widowed or single good reputed woman with psychological and physical readiness and ability to raise a child.

Required Documents

- 1) A signed adoption request by the applicant and spouse.
- 2) A copy of the marriage act or marriage certificate (or a certificate of death of a spouse or a copy of the divorce decree if applicable).
- 4) 3 stamped envelopes
- 4) the following documents for each of the applicants:
 - Birth certificate.
 - A copy of the criminal record
 - A medical certificate on physical fitness for child care under adoption.
 - Pay statement or a statement on annual income for the self-employed.
 - Copy of national ID card.
 - Two ID photos.

* A social assistant and a psychologist evaluate the social status, physical and psychological fitness for adoption.

Note: The application will not be processed unless it contains the social assistant and psychologist reports as well as the above documents.

| Dates of service | Stakeholders | Service Stages |
|---|--|--|
| Application deposit | - The applicant. | |
| Assessing the socioeconomic status of the applicants and evaluating their psychological readiness. | - National Institute for Child Protection -Or the regional department of Social Affairs, Solidarity And Tunisians Abroad <ul style="list-style-type: none"> • Department of Social Promotion • Regional departments of Social promotion • Defense and social inclusion centers. • Social assistants attached to the Tunisian consulates abroad. | 3 months from the date of deposit of the document. |
| Study and process the application form. | - National Institute for Child Protection (A committee of Adoption, child custody and family placement). | Half a month after completion of the application. |
| - Assess the socioeconomic status of the applicants and evaluating their psychological readiness. - Inform the applicant about the opinion of the Committee. - Delivery of the child on approval. | - National Institute for Child Protection - Or living units of the Institute contracted associations - Or hospitals or maternity centers only in exceptional cases | -Half a month from the date of the meeting of the Committee. - The child is delivered whenever possible depending on the availability of children at the institute or living units. - Follow-up of the child before issuing the custody contract |
| 3 visits maximum at a rate of one visit per month | - National Institute for Child Protection. or regional administrative department services of | Visit in the month (3 visits maximum in ordinary cases |

| | | |
|-------------------------|--|--|
| | social affairs, solidarity and Tunisians abroad - Or living units of the associations Contracting with the Institute | and more than 3 visits in exceptional cases) Issuing the child custody contract,(the tutor bears the custody costs.) |
| - According to the case | -The applicant -The director of the Institute and two witnesses from the Institute - Or the director of a living unit of one of the Institute contracting organizations after authorization of the director. - Two justice witnesses - The regional Court judge for approval | Often 4 months after the deposit of the child or more if the child's legitimate parental or virtual Identity wasn't completed yet. |

| Where to submit the document |
|---|
| <p>Service: - National Institute for Child Protection</p> <ul style="list-style-type: none"> - Regional departments of social affairs, solidarity - Social Promotion services - Local units for Social Promotion - Tunisian consulates abroad <p>Address: - National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba</p> <ul style="list-style-type: none"> - Or to the headquarters below: <ul style="list-style-type: none"> * Regional Departments of Social Affairs and Solidarity * Sections of Social Promotion * Or local units for Social Promotion in the regions. |

| Date of providing the service |
|---|
| <ul style="list-style-type: none"> - The child is delivered - The child is delivered whenever possible depending on the availability of children at the institute or living units of the associations contracting with the Institute. |

| Where to get the service |
|--|
| <p>Sections :</p> <ul style="list-style-type: none"> - National Institute for Child Protection - Or living units of the associations contracting with the Institute - Hospitals or maternity centers in exceptional cases <p>Address:</p> <ul style="list-style-type: none"> - National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba - Or living units of the associations contracting with the Institute. - Or hospitals or maternity centers |

| Legislative References and/or ordinal |
|---|
| Law No. 27 of 1958, dated March 4, 1958 regarding adoption law and child custody enacted with the law of 69 Of June 19, 1959. |