

## Child Custody

Institution: Ministry of Social Affairs (National Institute of Child Protection).

Service: Social Promotion.

Field of Service: Custody of a child under the warranty.

### Conditions for the service

- A married couple or a divorced, widowed or single good reputed woman with psychological and physical readiness and ability to raise a child.

### Required Documents

- 1) A signed adoption request by the applicant and spouse.
- 2) A copy of the marriage act or marriage certificate (or a certificate of death of a spouse or a copy of the divorce decree if applicable).
- 4) 3 stamped envelopes
- 4) the following documents for each of the applicants:
  - Birth certificate.
  - A copy of the criminal record
  - A medical certificate on physical fitness for child care under adoption.
  - Pay statement or a statement on annual income for the self-employed.
  - Copy of national ID card.
  - Two ID photos.

\* A social assistant and a psychologist evaluate the social status, physical and psychological fitness for adoption.

Note: The application will not be processed unless it contains the social assistant and psychologist reports as well as the above documents.

Dates of service	Stakeholders	Service Stages
Application deposit	- The applicant.	
Assessing the socioeconomic status of the applicants and evaluating their psychological readiness.	- National Institute for Child Protection -Or the regional department of Social Affairs, Solidarity And Tunisians Abroad <ul style="list-style-type: none"> <li>• Department of Social Promotion</li> <li>• Regional departments of Social promotion</li> <li>• Defense and social inclusion centers.</li> <li>• Social assistants attached to the Tunisian consulates abroad.</li> </ul>	3 months from the date of deposit of the document.
Study and process the application form.	- National Institute for Child Protection (A committee of Adoption, child custody and family placement).	Half a month after completion of the application.
- Assess the socioeconomic status of the applicants and evaluating their psychological readiness. - Inform the applicant about the opinion of the Committee. - Delivery of the child on approval.	- National Institute for Child Protection - Or living units of the Institute contracted associations - Or hospitals or maternity centers only in exceptional cases	-Half a month from the date of the meeting of the Committee. - The child is delivered whenever possible depending on the availability of children at the institute or living units.  - Follow-up of the child before issuing the custody contract
3 visits maximum at a rate of one visit per month	- National Institute for Child Protection. or regional administrative department services of	Visit in the month (3 visits maximum in ordinary cases

	social affairs, solidarity and Tunisians abroad - Or living units of the associations Contracting with the Institute	and more than 3 visits in exceptional cases) Issuing the child custody contract,( the tutor bears the custody costs.)
- According to the case	-The applicant -The director of the Institute and two witnesses from the Institute - Or the director of a living unit of one of the Institute contracting organizations after authorization of the director. - Two justice witnesses - The regional Court judge for approval	Often 4 months after the deposit of the child or more if the child's legitimate parental or virtual Identity wasn't completed yet.

Where to submit the document
<p>Service: - National Institute for Child Protection</p> <ul style="list-style-type: none"> <li>- Regional departments of social affairs, solidarity</li> <li>- Social Promotion services</li> <li>- Local units for Social Promotion</li> <li>- Tunisian consulates abroad</li> </ul> <p>Address: - National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba</p> <ul style="list-style-type: none"> <li>- Or to the headquarters below: <ul style="list-style-type: none"> <li>* Regional Departments of Social Affairs and Solidarity</li> <li>* Sections of Social Promotion</li> <li>* Or local units for Social Promotion in the regions.</li> </ul> </li> </ul>

Date of providing the service
<ul style="list-style-type: none"> <li>- The child is delivered</li> <li>- The child is delivered whenever possible depending on the availability of children at the institute or living units of the associations contracting with the Institute.</li> </ul>

Where to get the service
<p>Sections :</p> <ul style="list-style-type: none"> <li>- National Institute for Child Protection</li> <li>- Or living units of the associations contracting with the Institute</li> <li>- Hospitals or maternity centers in exceptional cases</li> </ul> <p>Address:</p> <ul style="list-style-type: none"> <li>- National Institute for Child Protection, 01 Rue Gibran Khalil Gibran 2010 Manouba</li> <li>- Or living units of the associations contracting with the Institute.</li> <li>- Or hospitals or maternity centers</li> </ul>

Legislative References and/or ordinal
Law No. 27 of 1958, dated March 4, 1958 regarding adoption law and child custody enacted with the law of 69 Of June 19, 1959.